

Republic of the Philippines
CGO MANDALUYONG, NCR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO MANDALUYONG, NCR in the CSC website:


FLORDELIZA DE LEON BONADOR

HRMO

Date: 28-Aug-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Development Officer III	6-2	18	40,637	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	CS Professional or Second Level Eligibility	N/A	City Planning & Development Department
2	Project Development Officer III	6-3	18	40,637	Bachelor's Degree relevant to the job	Eight (8) hours of relevant training	Two (2) years of relevant experience	CS Professional or Second Level Eligibility	N/A	City Planning & Development Department
3	Supervising Administrative Officer (Administrative Officer Senior Administrative Assistant II (Computer Operator IV) Supervising	13	22	65,319	Bachelor's Degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	CS Professional or Second Level Eligibility	N/A	City Civil Registry Department
4	Supervising Administrative Officer (Management & Audit City Government	15	14	27,755	Completion of two- year studies in college or High	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	CS Sub-professional or First Level Eligibility	N/A	City Civil Registry Department
5	Assistant Department Head II	1	22	65,319	Bachelor's Degree relevant to the job	Sixteen (16) hours of relevant training	Three (3) years of relevant experience	CS Professional or Second Level Eligibility	N/A	City Internal Audit Services Department
6	Engineer II	2-2	24	83,406	Bachelor's Degree relevant to the job	None Required	Three (3) years of relevant experience	First Grade Eligibility or its equivalent	N/A	City Engineering Department
7	Legal Officer IV	20	16	33,584	Bachelor's Degree in Engineering relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	N/A	City Engineering Department
8		3-2	23	73,811	Bachelor of Laws	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	N/A	City Legal Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 14, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);